

## Corporate Governance and Audit Committee

Wednesday, 11th February, 2009

**PRESENT:** Councillor J Bale in the Chair  
Councillors D Blackburn, G Driver, J Elliott,  
P Grahame, N Taggart, C Campbell and  
G Kirkland  
**Co-optee**  
Mr M Wilkinson

### 82 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

### 83 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

### 84 Late Items

There were no late items added to the agenda.

### 85 Declaration of Interests

No declarations of interest were made at the meeting.

### 86 Apologies for Absence

Apologies for absence from the meeting were received on behalf of Councillor Latty.

### 87 Minutes of the Previous Meeting - 21st January 2009

**RESOLVED** – That the minutes of the Corporate Governance and Audit Committee meeting held on 21<sup>st</sup> January 2009 be approved as a correct record.

### 88 Matters Arising

Further to Minute 74, the Head of Governance Services reported that the outcomes of the audit of the Council's decision making processes would be presented to the Committee at its meeting on 30<sup>th</sup> April 2009.

## **89 Progress Update on the Waste Solution Programme**

The Chief Environmental Services Officer presented a report providing an update on delivery of the Council's Waste Solution Programme.

The Committee particularly commented upon:

- The geographical variability of recycling statistics across the city;
- The potential shortfall in landfill allowances prior to the Residual Waste Treatment facility commencing operations;
- The potential effect of the economic climate on the Waste Solution Programme;
- The governance structure of the Waste Solution Programme and Elected Members' various roles in this;
- The involvement of local people and communities in the Programme;
- The range of technologies contained in the bids for the Residual Waste Treatment project; and
- The need for appropriate consultation with Members and local residents regarding the Residual Waste Treatment project.

### **RESOLVED –**

- (a) That the contents of the report and the measures currently in place to mitigate the risks within the Waste Solution Programme be noted;
- (b) That the views of young people be sought in the consideration of the Waste Solution Programme; and
- (c) That a further report be submitted to the Committee further exploring the various officer and Member accountabilities within the Waste Solution Programme.

## **90 Recent Information Security Breaches - Findings and Recommendations**

The Project Manager (Information and Knowledge Management) presented a report of the Assistant Chief Executive (Planning, Policy and Improvement) providing the Corporate Governance and Audit Committee with the final reports from the investigations into the recent information security breaches.

Members discussed the need for guidelines on aggregating data, in order that sensitive information is only used where absolutely necessary, as well as the need to ensure that any laptops which are stolen could be identified as Council property.

### **RESOLVED –**

- (a) That the investigation reports be noted; and
- (b) That six monthly update reports on the action plans be received.

## **91 Annual Performance Assessment of Services for Children and Young People in Leeds City Council 2008**

The Deputy Director of Children's Services presented a report of the Director of Children's Services advising the Committee of the outcomes of Ofsted's

Annual Performance Assessment (APA) of Children's Services in Leeds, in relation to any governance implications.

Members particularly discussed:

- The need to assess the performance of front line services;
- The need to ensure that different cultural needs are recognised;
- The Committee's role relating to the Corporate Risk Register and how this connects to individual risks.

**RESOLVED –**

- (a) That the report be noted; and
- (b) That a further report be submitted to the Committee regarding the Corporate Risk Register and how this connects to individual risks.

(Councillors Blackburn, Campbell and Grahame left the meeting during the consideration of this item.)

**92 Standards Committee Half Year Progress Report**

The Assistant Chief Executive (Corporate Governance) submitted a report advising the Committee of the work completed by the Standards Committee to date in the 2008/09 municipal year.

The Chair of the Standards Committee informed Members that he had been asked take part in filming for the Standards Board for England website, demonstrating that the Standards Committee is held in high regard. The Chair expressed his appreciation on behalf of the Corporate Governance and Audit Committee for the work undertaken by the Standards Committee in promoting a high standard of ethics.

**RESOLVED –** That the report be noted.

**93 Work Programme**

The Assistant Chief Executive (Corporate Governance) submitted a report notifying Members of the Committee of the draft work programme for 2008/09.

It was confirmed that an additional meeting would be held on 12<sup>th</sup> May 2009, and that the proposed seminar due to take place after the meeting on 18<sup>th</sup> March 2009 would be postponed until the required information became available.

**RESOLVED –** That the work programme for the remainder of 2008/09 be noted.